

INUIT CIRCUMPOLAR COUNCIL (CANADA)
TERMS OF REFERENCE
VICE-PRESIDENT (INTERNATIONAL AFFAIRS)

CLASSIFICATION: Elected, Part-time Term Position

REPORTS TO: ICC Canada Board of Directors

The ICC Canada Council Vice-President (International Affairs) is an officer of the organization and is one of the two Canadian members of the ICC Executive Council. The primary role the Vice-President International is to attend meetings of the ICC Executive Council.

The ICC Canada Vice-President (International Affairs) is also Vice-President (International Affairs) of the ICC Foundation/Fondation ICC, and carries out these duties in accordance with the ICC Foundation by-laws.

DUTIES AND RESPONSIBILITIES:

ICC Canada

- Participate in meetings of the ICC Canada board and members;
- Represent the organization at meetings as requested by the President or the ICC Canada Board, and as time and funds permit.

ICC Executive Council

- Participate in meetings of the ICC Executive Council;
- Work with the ICC Chair and other Executive Council members to provide direction for implementation of the four-year international mandate as identified by the General Assembly;
- Provide a Canadian Inuit perspective to deliberations on international policies and positions of the ICC Executive Council; and
- Participate in ICC committees and working groups as requested by the President or the ICC Canada Board, and as time and funds permit.

LEVEL OF ENGAGEMENT:

This position is part-time and the estimated number of days required to fulfill the Vice-President's corporate responsibilities would range from 20 to 35 per year based on the following:

- | | |
|---|-----------|
| • Executive Council Meetings + teleconferences (2 per year) | 7-14 days |
| • ICC Canada Board meetings + teleconferences (2 per year) | 6-12 days |
| • ICC Canada AGM | 3-4 days |
| • Miscellaneous teleconferences & meetings | 4-5 days |

REMUNERATION:

When carrying out these duties, professional fees may be provided when the Vice-President (International Affairs) does not receive monetary compensation from another source.

TERM OF OFFICE:

The term of office is for four years, beginning ending on the last day of the relevant ICC General Assemblies.