

**Enrolment of Nunavik Inuit Beneficiaries of the James
Bay and Northern Québec Agreement**

NUNAVIK ENROLMENT REVIEW COMMITTEE

**POLICIES
And
Guidelines**

June 10, 2010

SECTION I OVERVIEW NUNAVIK ENROLMENT REVIEW COMMITTEE

1.1 Background

Following the signing on January 27 2005 of the James Bay and Northern Quebec Agreement (JBNQA) Complementary Agreement No. 18 on Inuit Eligibility (hereafter CA. 18), the list of all Nunavik beneficiaries is managed out of the Nunavik Enrolment Office located in Kuujuaq at the Makivik Head Office. The Nunavik Enrolment Office has among other duties to verse the lists provided by each community into the Nunavik Inuit Beneficiaries Register.

Pursuant to the coming into force of the CA. 18, being on May 1st 2006, the rules of the Inuit Eligibility Regime were modified completely.

The communities have now the responsibility to update their own community beneficiaries list via the work of their Community Enrolment Committee. The Committees apply their discretion in implementing the criteria listed at the C.A. 18, in order to take a decision on the application presented by an individual, or his/her legal representative for minors, under the guidance of the following principles:

- Nunavik Inuit are best able to define who is an Inuk and who is therefore entitled to be enrolled under the JBNQA, and;
- Nunavik Inuit are to be recognized according to their own understanding of themselves, of their culture and traditions; and;
- The determination and decision process of who is an Inuk for the purposes of the JBNQA is to be just and equitable.

1.2 Revision by the Nunavik Enrolment Review Committee

All decisions made by the Community Enrolment Committees are subject to review by the Nunavik Enrolment Review Committee (hereafter the “Review Committee”) established under Section 3A.7 of the JBNQA. This enables applicants to appeal a decision if they are not satisfied with the decision rendered by a Community Enrolment Committee.

All applications for review must be sent to the Nunavik Enrolment Office within twelve (12) months after the date of the Decision, upon which the Nunavik Enrolment Office notifies the Review Committee.

1.3 Composition of the Review Committee

The composition of the Review Committee consists of a permanent list of six (6) members appointed by the Directors of Makivik for a renewable three (3) year term . Appointees are selected among eligible Nunavik Inuit beneficiaries and are, in equal numbers, from the Ungava region (2), the Hudson Strait region (2) and the Hudson region (2). The members of Community Enrolment Committees are not qualified to act as members to the Review Committee.

Whenever a notice for review is given by the Nunavik Enrolment Office to have one specific application studied the appointed members to the permanent list designate three (3) members among themselves to form the Review Committee to be mandated for the review of such specific case. Each of the three regions mentioned hereinabove must be represented on the Review Committee.

1.4 Functions of the Review Committee

The functions of the Review Committees are in good faith to:

- a) decide upon any application for review presented by a person applying for enrolment as a beneficiary under the Agreement, following a decision of a Community Enrolment Committee to refuse enrolment;
- b) decide upon any application for review presented by a person, following a decision by a Community Enrolment Committee to remove that person's name from the Nunavik Inuit Beneficiaries Register;
- c) decide upon application presented by a beneficiary to review the eligibility status by marriage of an individual, following refusal by the Community Enrolment Committee to remove the name of the individual;
- d) decide upon any application for review presented by a beneficiary, following a decision of a Community Enrolment Committee to refuse his or her request for affiliation to the community of the Community Enrolment Committee;
- e) decide upon application for review of a beneficiary following the decision of the Community Enrolment Committee to consider the beneficiary resident outside the Territory for more than ten (10) consecutive years for purposes other than the three (3) exceptions to time computation;
- f) decide upon any application for review presented by a beneficiary, following a decision of a Community Enrolment Committee to refuse his/her request to re-establish his/her principal residence within the Territory of Nunavik.

SECTION II Policies and Guidelines

2.1 Revision by the Nunavik Enrolment Review Committee

All decisions made by the Community Enrolment Committees are subject to review by the Review Committee.

2.2 Deadline for Revision by the Review Committee

Applications for review must be presented to the Nunavik Enrolment Office within twelve (12) months from the date of decision by the Community Enrolment Committee.

2.3 Composition of the Review Committee

- 2.3.1 The composition of the Review Committee consists of a standing list of six (6) members (Standing List) appointed via resolution by Makivik among eligible Nunavik Inuit beneficiaries and coming, in equal numbers, from the Ungava region, the Hudson Strait region and the Hudson region.

When notified by the Nunavik Enrolment Office of an application for review, the Standing List designates three (3) members from among themselves to form the Review Committee. Each of the three (3) regions of Nunavik must be represented on the Review Committee.

- 2.3.2 A record of the names and term period of the members of the Standing List shall be kept into the **Book of Records of the Appointed Members to the Review Committee** by the Nunavik Enrolment Office .

2.4 Qualification to the Standing List of the Review Committee

- 2.4.1 Eligibility criteria to qualify as a member to the Standing List:

- Enrolled on the Nunavik Inuit Beneficiaries Register; and
- 18 years of age and older; and
- Residing within a Nunavik Inuit community; and
- Fluent in Inuktitut.

- 2.4.2 Are not eligible to qualify as a member of the Standing List:

- All members of the Community Enrolment Committees

2.5 **Term of Office of the Standing List of the Review Committee**

- 2.5.1 The members of the Standing List are appointed for a three (3) year term period, which may be renewed.
- 2.5.2 The term of office of a member of the Standing List may terminate prematurely only if he/she resigns or is removed from office for cause by the Makivik Board of Directors.

2.6 **Initiating the Review Process**

- 2.6.1 Review process shall be initiated with the submission to the Nunavik Enrolment Office of a **Request to Review a Decision Application Form** (hereafter "Application for Revision Form").
- 2.6.2 The Application for Revision Form provides the following information with respect to the Applicant:
- a) name and address in full;
 - b) reference number of the Decision taken and recorded by the Community Enrolment Committee;
 - c) Name of the community of affiliation, if any;
 - d) Date of birth;
 - e) Health care card number;
 - f) Summary of the Decision of the Community Enrolment Committee, and copy of said Decision if possible;
 - g) Statement and reasoning for the application for review
 - h) Any supportive document deems necessary
- 2.6.3 Upon receipt of a duly completed Application for Review Form, the Registrar of the Nunavik Enrolment Office shall immediately forward to the applicant a **Notice of Receipt of a Request for Revision** which also includes instructions exposing the future steps to be involved in the revision of the application.
- 2.6.4 The Registrar shall also immediately transmit a copy of such Notice of Receipt together with a summary of the Application for Revision Form to:
- a) The Community Enrolment Committee whereby the contested Decision has been taken; and
 - b) To the six (6) members of the Standing List to the Review Committee.

- 2.6.5 Following the six (6) standing members of the Review Committee shall designate three (3) members from among themselves to form the Review Committee mandated to review the pending application for review, while each of the three (3) Nunavik regions must be represented at such designation.
- 2.6.6 A **Notice of Appointment to Review a Decision** is to be further addressed by the Registrar of the Nunavik Enrolment Office to the three (3) appointed Members of the Review Committee, with details on the application for review, i.e. a copy of the Application for Revision Form and the supportive documents produced at time of application, if any.
- 2.6.7 The Registrar of the Nunavik Enrolment Office is in charge of all logistic and technical/administrative elements for the actual conduct of the revision by the Review Committee.
- 2.6.8 The Nunavik Enrolment Office finally addresses a **Notice of a Date of Hearing by the Review Committee** to the applicant, and the review is conducted.

2.7 Role of the Review Committee

The members of the Review Committee will in good faith:

- a) decide upon any application for review presented by a person applying for enrolment as a beneficiary under the Agreement, following a decision of a Community Enrolment Committee to refuse enrolment;
- b) decide upon any application for review presented by a person, following a decision by a Community Enrolment Committee to remove that person's name from the Nunavik Inuit Beneficiaries Register;
- c) decide upon application presented by a beneficiary to review the eligibility status out of marriage of an individual, following refusal from the Community Enrolment Committee to have removed the name of the individual;
- d) decide upon any application for review presented by a beneficiary, following a decision of a Community Enrolment Committee to refuse his or her request for affiliation to the Committee's Inuit community;
- e) decide upon application for review of a beneficiary following the decision of the Community Enrolment Committee to consider the beneficiary resident outside the Territory for more than ten (10) consecutive years for purposes other than the three (3) exceptions to time computation;
- f) decide upon any application for review presented by a beneficiary, following a decision of a Community Enrolment Committee to refuse his/her request to re-establish his/her principal residence within the Territory of Nunavik.

2.8 Responsibilities of the Registrar of the Nunavik Enrolment Office respecting reviews

2.8.1 The responsibilities and functions of the Registrar of the Nunavik Enrolment Office respecting the review of applications by the Review Committee shall be to:

- a) Act as Recording Secretary to the Review Committee;
- b) Be responsible for logistic/organizational/administrative work and support to the Review Committee;
- c) Call the meetings of the Review Committee;
- d) Ensure that the Review Committee has a quorum at all meetings;
- e) Initiate appropriate steps if a member is consistently absent from meetings;
- f) Ensure that all Decision Forms of the Review Committee are duly completed and signed by the three (3) designated members of the Review Committee;
- g) Keep all records of decision and discussion at the Registrar of Decisions of the Review Committee
- h) Ensure that copies of the final Decision taken by the Review Committee be transmitted to:
 - The applicant; and
 - the three (3) decisional members of the Review Committee; and
 - the remaining members appointed to the Standing List of the Review Committee; and
 - the interested Community Enrolment Committee, and
 - any interested party.

2.8.2 The Registrar of the Nunavik Enrolment Committee cannot make any decision nor hold any position on the Review Committee other than the position of the "Recording Secretary".

2.9 Review Hearings

2.9.1 Review hearings can be made in any form deemed appropriate, being in person, by conference call, by videoconferencing, or in any other manner deemed necessary under physical, financial and time considerations. The six (6) members to the Standing List to the Review Committee recommend the form of the Review Hearing while appointing the three (3) members to an Application for Review.

2.9.2 Whenever feasible and recommended, Review Hearings are open to the general public.

2.9.3 Before making any decision, the Review Committee allows directly interested parties an opportunity to make representation;

2.9.4 Any and all expenses incurred by the applicant and by any directly interested party for the conduct of his/her representation are his/her own responsibility;

2.9.5 The Review Hearings are in Inuktitut and, at the request of a member of a Committee or of a directly interested party, in French or in English.

2.9.6 No person shall present an Application Form for enrolment as a beneficiary under the Agreement or a Modification Form to more than one Community Enrolment Committee concurrently.

If the application for enrolment or modification of affiliation is refused, the person may apply to another Community Enrolment Committee in one of the following cases:

1. A period of 12 months from the date of the first Community Enrolment Committee's decision has expired;
2. The person has renounced his/her right to apply for review of the first Community Enrolment Committee's decision;
3. The Nunavik Enrolment Review Committee has maintained the first Community Enrolment Committee's decision refusing the application for enrolment or change of affiliation.

2.10 Decisions by Review Committee

All Decisions of the Review Committee are to be delivered to the directly interested parties in writing, in English and Inuktitut, while being supported with causes and reasons within thirty (30) days from the last Review hearing, unless exceptional circumstances advocate for more time before a decision on the review be duly rendered.

Every decision of the Review Committee is final and binding and is not subject to further appeal.

2.11 Quorum

The quorum of the Review Committee is the three (3) appointed members and all decisions are made by a majority vote.

2.12 Vacancy at the Standing List of the Review Committee

In the event of a vacancy of a member to the Standing List of the Review Committee, the Board of Directors of Makivik Corporation shall appoint via resolution another member affiliated to the same community of the member that caused the vacancy, to fill the vacant position.

2.13 Removal for Non-Participation

Missing more than two consecutive meetings of the Review Committee without a cause could constitute a sufficient reason for removing the member via a resolution to said effect to be adopted by the Board of Directors of Makivik Corporation.

2.14 Removal of a Member of the Standing List

The Board of Directors of Makivik Corporation may remove a Member from the Standing List from office before the expiry of his term of office subject to the following condition:

- a) removal must be done by resolution passed by the majority of the votes at a meeting of the Board of Directors of Makivik.
- b) Notification of removal of the member shall be served by the Registrar of the Nunavik Enrolment Office to all the members of the Standing List.

Following a new appointment by the Board of Directors of Makivik, a notification to that effect is to be transmitted to the members of the Standing List.

2.15 Language

All proceedings of the Review Committee shall be in Inuktitut and/or, at the request of a member of the Committee, an applicant or a directly interested party, in one or both of Canada's official languages.

2.16 Conduct of the Review Committee Members

Members of the Review Committee shall in no way materially profit or benefit from their position on the Committee or by any decisions made by the Committee, except for the honoraria expenses paid by Makivik Corporation for their loss of income while participating in the work of the Review Committee.

2.17 Budget for Remuneration of the Members of the Review Committee

Makivik supports the Review Committee by adopting annually via resolution of its Board of Directors a budget to assist with the payment of honorarium and related expenses.

Each year, upon approval of the annual budget by the Board of Directors of Makivik, the Registrar of the Nunavik Enrolment Office is to inform in writing the members of the Review Committee of the complementary funds allocated in accordance with the approved formula. Payment is subject to applicable taxes and other applicable deductions.

APPENDIX 1 DOCUMENTATION FORMS AVAILABLE FOR THE USE OF THE PUBLIC		
All applications forms are available directly from the Community Enrolment Committees to which the Applicant is affiliated, and can also be downloaded from the following websites		
Nunavik Enrolment Office P.O. Box 179 Kuujjuaq, Qc J0M 1C0 www.makivik.org	Nunavik Landholding Corporations Association P. O. Box 219 Kuujjuaq, Qc J0M 1C0 www.nlhca.com	Puvirnituaq Enrolment Committee c/o Northern Village of Puvirnituaq P.O. Box 150 Puvirnituaq, Qc J0M 1P0 www.nvpuvirnituaq.ca
FORM	TITLE	PURPOSE
Form A	Enrolment Nunavik Inuit Beneficiary (Adult) Application Form;	This form, to be sent to the Community Enrolment Committee, is to be used whenever a person wishes to be enrolled to the Nunavik Inuit Beneficiaries Register.
Form B	Enrolment Nunavik Inuit Beneficiary (Child: under 18 years old) Application Form;	This form, to be sent to the Community Enrolment Committee, is to be used whenever a person wishes to have a child enrolled to the Nunavik Inuit Beneficiaries Register.
Form C	Enrolment Change and Correction Application Form;	This form, to be sent to the Community Enrolment Committee, is to be used whenever a person wishes to make a change or correction contained in the Nunavik Inuit Beneficiaries Register.
Form D	Re-establishment of Residence in Nunavik Application Form;	This form, to be sent to the Community Enrolment Committee, is to be used whenever a person residing outside Nunavik for 10 or more consecutive years and wishes to re-establish his/her principal residence in Nunavik.
Form E	Removal from Nunavik Inuit Beneficiaries Register Application Form;	This form, to be sent to the Community Enrolment Committee, is to be used whenever a person enrolled to the Nunavik Inuit Beneficiaries Register wishes to be removed.
Form F	Request to Review a Decision Application Form	This form, to be sent to the Nunavik Enrolment Office, is to be used whenever a person wishes to appeal a decision if he/she is not satisfied with a decision rendered by a Community Enrolment Committee.
Form G	Declaration of Inuit Customary Adoption Form;	This form is to be used whenever a child is adopted pursuant to the Inuit Customary Adoption. This form is to be sent to: Nunavik Enrolment Office P.O. Box 179 Kuujjuaq, Qc J0M 1C0
Form H	Nunavik Inuit Beneficiary Card with Photo Application Form (Adult);	This form, to be sent to the Nunavik Enrolment Office, is to be used whenever a person aged 18 years old and over, wishes to obtain a Nunavik Inuit Beneficiary Card with Photo issued by the Nunavik Enrolment Office.
Form I	Nunavik Inuit Beneficiary Card with Photo Application Form (Child under 18 years old);	This form, to be sent to the Nunavik Enrolment Office, is to be used whenever a person aged under 18 years old, wishes to obtain a Nunavik Inuit Beneficiary Card with Photo issued by the Nunavik Enrolment Office.
Form J	Access to nominative information of the Nunavik Inuit Beneficiaries Register Application Form;	This form, to be sent to the Nunavik Enrolment Office, is to be used whenever a person and/or an organization wishes to obtain information contained to the Nunavik Inuit Beneficiaries Register.

APPENDIX 2 DOCUMENTATION FORMS AVAILABLE FOR INTERNAL USE ONLY FOR NUNAVIK ENROLMENT OFFICE		
FORM #	TITLE	PURPOSE
Form NEO100	Public Notice of Elections to appoint Eight (8) Members to the Puvirnituk Enrolment Committee	This form is to be used for public postings of a notice of elections to appoint the members to the Puvirnituk Enrolment Committee.
Form NEO101	Nomination Form to run as a Member to the Puvirnituk Enrolment Committee	This form is to be used for the use of a candidate who wishes to run as a member to the Puvirnituk Enrolment Committee.
Form NEO102	Eligible Nominees for Election to Appoint Eight (8) Members to the Puvirnituk Enrolment Committee	This form is to be used for posting in public a list of all eligible candidates who have been nominated for the election.
Form NEO103	Ballot Form to Appoint eight (8) Members to the Puvirnituk Enrolment Committee	This form is to be used by all eligible voters to the election of the eligible candidates to the Puvirnituk Enrolment Committee.
Form NEO104	Elections Results Puvirnituk Enrolment Committee	This form is to be used for posting the results of the elections appointing the members to the Puvirnituk Enrolment Committee.
Form NEO105	Letter of Appointment of the Members to the Puvirnituk Enrolment Committee	This form is to be used to confirm the appointment of the members to the Puvirnituk Enrolment Committee.
Form NEO106	Resolution Removing a Member to the Puvirnituk Enrolment Committee	This form is to be used by the BOD of Makivik Corporation to remove a member to the Puvirnituk Enrolment Committee.
Form NEO107	Notice Annual Remuneration to the Community Enrolment Committees	This form is to be used to notify the annual remuneration to the Community Enrolment Committees.
Form NEO108	Notice of Receipt Request to Review a Decision	This form is to be sent to the person whom submitted a Request to Review a Decision, to the Nunavik Enrolment Review Committee and the Community Enrolment Committee whose Decision is being appealed.
Form NEO109	Notice of Appointment of Three (3) Nunavik Review Committee Members to Review a Decision	This form is to be sent to the three (3) members designated to review a Decision made by a Community Enrolment Committee.
Form NEO110	Notice of a Date of Hearing by the Nunavik Review Committee	This form is to be used to notify the interested parties of the date of hearing of the Nunavik Review Committee regarding his/her request to review a Decision.
Form NEO110A	Decision and Minutes of Meeting Nunavik Enrolment Review Committee	This form is to be used to notify the interested parties of the Decision rendered by the Nunavik Enrolment Review Committee
Form NEO 111	Book of Records of the appointed members to the Community Enrolment Committee	This form shall be used to keep all records and maintain the names and term of office of all appointed Members to the Community Enrolment Committee.
Form NEO 112	Book of Records of the appointed Enrolment Secretary to the Community Enrolment Committee	This form shall be used to keep all records and maintain the names and term of office of all appointed Enrolment Secretary to the Community Enrolment Committee.
Form NEO 113	Book of Records of the appointed members to the Nunavik Enrolment Review Committee	This form shall be used to keep all records and maintain the names and term of office of all appointed Members to the Nunavik Enrolment Review Committee.

APPENDIX 3 DOCUMENTATION FORMS AVAILABLE FOR INTERNAL USE ONLY FOR COMMUNITY ENROLMENT COMMITTEES		
FORM #	TITLE	PURPOSE
Form CEC200	Notice of Removal from Nunavik Community Inuit Beneficiaries List	This form is to be sent by a Community Enrolment Committee to a person it wishes to remove from the community Inuit Beneficiaries List.
Form CEC201	Notice of Modification or Correction for Enrolment of a Nunavik Inuit Beneficiary	This form is to be sent by a Community Enrolment Committee to a person which beneficiary status has been modified.
Form CEC202	Notice of a Meeting of the Community Enrolment Committee	This form is to notify the members of the Community Enrolment Committee about the holding of a meeting (date, time, place, agenda).
Form CEC203	Resolution of the local Landholding Corporation appointing the Elder to the Community Enrolment Committee	This form shall be used by the local Landholding Corporation to notify the Nunavik Enrolment Office about of the name and the term of office of the elder appointed to the Community Enrolment Committee.
Form CEC203A	Resolution of the Northern Village of Puvirnituq appointing the Enrolment Secretary to the Community Enrolment Committee	This form shall be used by the Northern Village of Puvirnituq to notify the Nunavik Enrolment Office about the name of the appointed Enrolment Secretary to the Community Enrolment Committee.
Form CEC203B	Resolution of the local Landholding Corporation appointing the Enrolment Secretary to the Community Enrolment Committee	This form shall be used by the local Landholding Corporation to notify the Nunavik Enrolment Office about the name of the appointed Enrolment Secretary to the Community Enrolment Committee.
Form CEC204	Notice of Non-Participation of a Member of the Community Enrolment Committee where there is a LHC	This form is to notify the concerned member and the Nunavik Enrolment Office of the non-participation of the Member to carry out his/her responsibilities.
Form CEC204A	Notice of Non-Participation of a Member of the Puvirnituq Enrolment Committee	This form is to notify the Nunavik Enrolment Office of the non-participation of a Member of the Puvirnituq Enrolment Committee to carry out his/her responsibilities.
Form CEC205	Letter of Appointment of the Elder to the Community Enrolment Committee	This form shall be sent to the appointed Elder to formally confirm the term of appointment of the Elder and his/her remuneration for such appointment.
Form CEC206	Resolution removing a member to the Community Enrolment Committee where there is a local landholding corporation	This form shall be used by the Board of Directors of the Local Landholding Corporation in cases where a Member of the Community Enrolment Committee must be removed with just cause.
Form CEC207	Resolution removing the appointed Enrolment Secretary of the Community Enrolment Committee where there is a local landholding corporation	This form shall be used by the Board of Directors of the Local Landholding Corporation in cases where the appointed Enrolment Secretary of the Community Enrolment Committee must be removed with just cause.
Form CEC208	Resolution removing the appointed Enrolment Secretary of the Community Enrolment Committee where there is no local landholding corporation	This form shall be used by the Council of the local Northern Village in cases where the appointed Enrolment Secretary of the Committee must be removed with just cause.
Form CEC209	Decision and Minutes of Meeting of the Community Enrolment Committee	This form is to be used to notify the interested parties of the Decision rendered by the Community Enrolment Committee.
Form CEC210	Book of Records of the appointed members and Enrolment Secretary to the Community Enrolment Committee	This form shall be used to keep all records and maintain the names and term of office of all appointed Elders and Enrolment Secretaries of the Community Enrolment Committee.

APPENDIX 4 BENEFITS PROGRAMS PROVIDED TO NUNAVIK INUIT BENEFICIARIES	
NUNAVIK INUIT BENEFICIARIES RESIDING WITHIN NUNAVIK TERRITORY	
Education Programs	Kativik School Board 9800 Cavendish, Suite 400 St-Laurent, Qc H4M 2V9 Telephone (toll-free): 1-800-361-2244 Telephone (Montreal Region): 514-482-8220
Health Programs	Tulattavik Health Centre Hospital (Kuujjuaq) P.O. Box 149 Kuujjuaq, Qc J0M 1C0 Telephone: (819) 964-2905 Inuulitsivik Health Centre Hospital (Puvirnituk) Telephone: (819) 988-2957 Nunavik Regional Health Board & Social Services P. O. Box 900 Kuujjuaq, Qc J0M 1C0 Telephone: (819) 964-2222
Employment Programs	Kativik Regional Development Council P.O. Box 9 Kuujjuaq, Qc J0M 1C0 Telephone: (819) 964-2961
Membership and Voting Rights	<ul style="list-style-type: none"> - Makivik Corporation - Inuit Nunavik Landholding Corporations - Inuit Northern Villages
Financial Assistance for specific projects (Note that such are no benefits from the JBNQA hence are subject to their own sets of rules and conditions)	<ul style="list-style-type: none"> - Association /Kuujjuamiut - Raglan Fund - Air Inuit - First Air
Hunting, Trapping and Fishing Rights	No limitations, no quotas, no permits within the Territory / access in all seasons
Education Programs and Post Secondary Studies	Kativik School Board 9800 Cavendish, Suite 400 St-Laurent, Qc H4M 2V9 Telephone (toll-free): 1-800-361-2244 Telephone (Montreal Region): 514-482-8220

Benefits Programs for Nunavik Inuit Beneficiaries residing outside Territory for 10 consecutive years and more	
Issuance of "N" number	Ms. Michele Gagnon Non-Insured Health Benefits First Nations and Inuit Health Health Canada Guy-Favreau Complex, East Tower, Suite 404 200 René-Lévesque Boulevard West Montreal, Qc H2Z 1X4 Telephone (toll-free): 1-877-483-5501 Telephone (Montreal Region): 514-283-5501
Mental Health and Psychological Services	Telephone (toll-free): 1-877-583-2965 Telephone (Montreal Region): 514-283-2965
Dental Services	Ms. Michele Gagnon Telephone (toll-free): 1-877-483-5501 Telephone (Montreal Region): 514-283-5501
Vision care, Drugs and Prescription, Medical Supplies and Equipment, Medical Transportation	Telephone (toll-free): 1-877-483-1575 Telephone (Montreal Region): 514-283-1575
Child Support Services	Telephone (toll-free): 1-800-561-3350 Telephone (Montreal Region): 514-496-9626
Post-secondary Studies	Avataq Cultural Institute Telephone (toll-free): 1-800-361-5029 Telephone (Montreal Region): 514-274-1166

Benefits Program for Nunavik Inuit Beneficiaries who:	
(1) reside outside the territory for less than then (10) consecutive years; or (2) have established residence outside the territory for more than ten (10) consecutive years for purposes related to education, health and work for Inuit wellbeing organizations	
Issuance of "N" number	Ms. Michele Gagnon Non-Insured Health Benefits First Nations and Inuit Health Health Canada Guy-Favreau Complex, East Tower, Suite 404 200 René-Lévesque Boulevard West Montreal, Qc H2Z 1X4 Telephone (toll-free): 1-877-483-5501 Telephone (Montreal Region): 514-283-5501
Mental Health and Psychological Services	Telephone (toll-free): 1-877-583-2965 Telephone (Montreal Region): 514-283-2965
Dental Services	Ms. Michele Gagnon Telephone (toll-free): 1-877-483-5501 Telephone (Montreal Region): 514-283-5501
Vision care, Drugs and Prescription, Medical Supplies and Equipment, Medical Transportation	Telephone (toll-free): 1-877-483-1575 Telephone (Montreal Region): 514-283-1575
Child Support Services	Telephone (toll-free): 1-800-561-3350 Telephone (Montreal Region): 514-496-9626
Membership and Voting Rights	- Makivik Corporation P.O. Box 179 Kuujjuaq, Qc J0M 1C0 Telephone: (819) 964-2925 - Inuit Nunavik Landholding Corporations
Financial Assistance for specific projects (Note that such are no benefits from the JBNQA hence are subject to their own sets of rules and conditions)	- Association / Kuujjuamiut Inc. - Raglan Fund - Air Inuit - First Air
Hunting, Trapping and Fishing Rights	No limitations, no quotas, no permits within the Territory / access in all seasons
Education Programs and Post Secondary Studies	Kativik School Board 9800 Cavendish, Suite 400 St-Laurent, Qc H4M 2V9 Telephone (toll-free): 1-800-361-2244 Telephone (Montreal Region): 514-482-8220

**REIMBURSEMENT WHILE TRAVELING IN SOUTHERN QUEBEC
AND IN NEED TO RENEW MDX PRESCRIPTION
FOR JBNQA BENEFICIARIES RESIDING IN NUNAVIK**

You reside in Nunavik and are travelling in Southern Québec and need to renew your mdx prescription?

Since southern pharmacies do not accept your JBNQA beneficiary card, you just have to pay upfront for your medication and then transmit without delay the receipt of your purchase to the following address:

Janie Paquet
Non-Insured Health Benefits Nunavik
RRSS Nunavik RBHSS
P.O. Box 900
Kuujjuaq, Qc J0M 1C0
Toll Free 1-866-686-7262
and in Kuujjuaq 819-964-2222
Fax: (514) 486-5527

**SUGGESTED TEMPLATE LETTER
TO SEND FOR REIMBURSEMENT TO THE RRSS Nunavik RBHSS**

Date: _____

Non-Insured Health Benefits Nunavik
RRSS Nunavik RBHSS
P.O. Box 900
Kuujjuaq, Qc J0M 1C0

Dear Sir/Madam,

Enclosed is a receipt in the amount of \$_____ which I paid upfront for medications while on travel outside the Territory of Nunavik. Reimbursement is requested.

I am a beneficiary of the James Bay and Northern Québec Agreement:

Name: _____

Ben. No. _____ D.O.B. _____

Address: _____

Telephone No. (Home) _____ Office: _____

X

Signature

APPENDIX 5
NUNAVIK ENROLMENT OFFICE
COMMUNITY ENROLMENT COMMITTEES
NUNAVIK ENROLMENT REVIEW COMMITTEE

Nunavik Enrolment Office
P.O. Box 179
Kuujuaq, Qc J0M 1C0
Telephone: (819) 964-2925
Fax: (819) 964-0458

Recording Secretary: Nancy White, Registrar
Email Address: nunavikenrolmentoffice@makivik.org

<p>Kuujjuraapik Enrolment Committee (Sakkuq Landholding Corporation) P.O. Box 270 Kuujjuarapik, Qc J0M 1G0 Telephone: (819) 929-3348 Fax: (819) 929-3275 Enrolment Secretary: Mary-Hannah Angatookalook Email Address: mhangatookalook@sakkuq.ca</p>	<p>Umiujaq Enrolment Committee (Annituvik Landholding Corporation) P.O. Box 34 Umiujaq, Qc J0M 1Y0 Telephone: (819) 331-7831 Fax: (819) 331-7832 Enrolment Secretary: Annie Kasudluak Email Address: annituvik@tamaani.ca</p>
<p>Inukjuak Enrolment Committee (Pituvik Landholding Corporation) P.O. Box 285 Inukjuak, Qc J0M 1M0 Telephone: (819) 254-8001 Fax: (819) 254-8252 Enrolment Secretary: Nancy Nastapoka Email Address: pituvik@tamaani.ca</p>	<p>Akulivik Enrolment Committee (Qekeirriq Landholding Corporation) P.O. Box 59 Akulivik, Qc J0M 1V0 Telephone (819) 496-2640 Fax: (819) 496-2629 Enrolment Secretary: Sarah Anautak Email Address: manageraku@qekeirriq.ca</p>
<p>Salluit Enrolment Committee (Qaqqalik Landholding Corporation) P.O. Box 30 Salluit, Qc J0M 1S0 Telephone: (819) 255-8908 Fax: (819) 255-8864 Enrolment Secretary: Ida Keatainak Email Address:</p>	<p>Kangiqsujuaq Enrolment Committee (Nunaturlik Landholding Corporation) P.O. B ox 39 Kangiqsujuaq, Qc J0M 1K0 Telephone: (819) 338-3368 Fax: (819) 338-1071 Enrolment Secretary: Louisa Jaaka Email Address: manager@nunaturlik.ca</p>
<p>Quaqtaq Enrolment Committee (Tuvaaluk Landholding Corporation)) P.O. Box 102 Quaqtaq, Qc J0M 1J0 Telephone: (819) 492-9281 Fax: (819) 492-9302 Enrolment Secretary: Robert Deer Email Address: bobby.deer@tuvaaluk.com</p>	<p>Aupaluk Enrolment Committee (Nunavik Landholding Corporation) P.O. Box 29 Aupaluk, Qc J0M 1X0 Telephone: (819) 491-7045 Fax: (819) 491-7045 Enrolment Secretary: Maggie Grey Email Address: aupaluknunaviklhc@lhcaupaluk.com</p>

<p>Kangirsuk Enrolment Committee (Saputik Landholding Corporation) P.O. Box 119 Kangirsuk Qc J0M 1A0 Telephone: (819) 935-4269 Fax: (819) 935-4440 Enrolment Secretary: Noah Ningiuruvik Email Address: sitigaklhc@live.com</p>	<p>Tasiujaq Enrolment Committee (Arqivik Landholding Corporation) P.O. Box 52 Tasiujaq, Qc J0M 1T0 Telephone: (819) 633-5335 Fax: (819) 633-5337 Enrolment Secretary: Markussie Annahatak Email Address: arqivik.lhc@tamaani.ca</p>
<p>Kuujuaq Enrolment Committee (Nayumivik Landholding Corporation) P.O. Box 209 Kuujuaq Qc J0M 1C0 Telephone: (819) 964-2870 Fax: (819) 964-2280 Enrolment Secretary: Christine Nakoolak Email Address: cnakoolak@nayumivik.ca</p>	<p>Kangiqsualujuaq Enrolment Committee (Qiniqtiq Landholding Corporation) P.O. Box 160 Kangiqsualujuaq, Qc J0M 1N0 Telephone: (819) 337-5449 Fax: (819) 337-5752 Enrolment Secretary: Alice Maggie Baron Email Address: qiniqtiqamaron@hotmail.com</p>
<p>Chisasibi Enrolment Committee (Kigaluk Landholding Corporation) P.O. Box 760 Chisasibi, Qc J0M 1E0 Telephone: (819) 855-1881 Fax: (819) 855-1891 Enrolment Secretary: Violet Simand Email Address: kigaluk@hotmail.com</p>	<p>Killiniq Enrolment Committee (Epigituk Landholding Corporation) P.O. Box 197 Killiniq, Qc J0M 1N0 Telephone: (819) 337-5449 Fax: (819) 337-5325 Enrolment Secretary: Jobie Unatweenuk Email Address: n/a</p>
<p>Ivujivik Enrolment Committee (Nuvummi Landholding Corporation) P.O. Box 16 Ivujivik, Qc J0M 1H0 Telephone: (819) 922-9944 Fax: (819) 922-3045 Enrolment Secretary: Annie Kristensen Email Address:</p>	<p>Puvirnituk Enrolment Committee c/o Northern Village of Puvirnituk P.O. Box 150 Puvirnituk, Qc J0M 1P0 Telephone: (819) 988-2825 Fax: (819) 988-2751 Enrolment Secretary: Rebecca Unaluk Email Address: asstsectreas02@nvpuvirnituk.ca</p>
<p>Nunavik Enrolment Review Committee c/o Nunavik Enrolment Office P.O. Box 179 Kuujuaq, Qc J0M 1C0 Telephone: (819) 964-2925 Fax: (819) 964-0458 Recording Secretary: Registrar Email Address: nunavikenrolmentoffice@makivik.org</p>	

APPENDIX 6 VITAL STATISTICS CONTACT INFORMATION		
<p>QUEBEC Directeur de l'État Civil 2050 rue de Bleury Rez-de-Chaussée, bureau 1.01 Montréal, Qc H3A 2J5 Telephone: (514) 864-1442, ext. 3020 Fax: (514) 864-4634 Website: www.etatcivil.gouv.qc.ca</p>	<p>ONTARIO Office of the Registrar General 189 Red River Road P.O. Box 4800 Thunder Bay, Ontario P7B 6L8 Telephone: (416) 325-8305 Website: www.archives.gov.on.ca</p>	<p>NUNAVUT Registrar-General of Vital Statistics Nunavut Health and Social Services Government of Nunavut Bag 3 Ranking Inlet NU X0C 0G0 Telephone: (867) 645-8002 Toll free: (800) 661-0833 Fax: (867) 645-8092</p>
<p>NORTHWEST TERRITORIES Registrar-General of Vital Statistics Department of Health and Social Services Government of Northwest Territories Bag 9 Inuvik NT X0E 0T0 Telephone: (867) 777-7420 Toll free: (800) 661-0830 Fax: (867) 777-3197 Website: www.hlthss.gov.nt.ca</p>	<p>YUKON Yukon Vital Statistics Box 2703 Whitehorse, Yukon Y1A 3T2 Telephone: (867) 667-5207 Fax: (867) 393-6486 Website: www.hss.gov.yk.ca</p>	<p>NEWFOUNDLAND & LABRADOR Vital Statistics Government Service Centre Department of Government Services P.O. Box 8700 St-John's NL A1B 4J6 Telephone: (709) 729-3699 Fax: (709) 729-2071 Website: www.gs.gov.nl.ca</p>
<p>BRITISH COLUMBIA BC Vital Statistics Agency P.O. Box 9657 STN PROV GOVT Victoria BC V8W 9P3 Telephone: (604) 660-2937 Fax: (250) 952-2527 Website: www.vs.gov.bc.ca</p>	<p>ALBERTA Government Services Alberta Registries P.O. Box 2023 Edmonton AB T5J 4W7 Telephone: ((780) 427-7013 Fax: (780) 422-9117 Website: www.servicealberta.go.ab.ca</p>	<p>MANITOBA Vital Statistics Agency 254 Portage Avenue Winnipeg MB R3C 0B6 Telephone: (204) 945-3701 Fax: (204) 948-3128 Website: www.vitalstats.gov.mb.ca</p>
<p>NEW BRUNSWICK Vital Statistics Office Service New Brunswick P.O. Box 1998 Fredericton NB E3B 5G4 Telephone: (506) 453-2385 Fax: (506) 444-4139 Website: www.snb.ca</p>	<p>SASKATCHEWAN Vital Statistics Saskatchewan Health 100-1942 Hamilton Street Regina SK S4P 3V7 Telephone: (306) 787-3251 Fax: (306) 787-2288 Website: www.health.gov.sk.ca</p>	<p>NOVA SCOTIA Service Nova Scotia, Municipal Relations Vital Statistics P.O. Box 157 Halifax NS B3J 2M9 Telephone: (902) 424-4381 Fax: (902) 424-0678 Website: www.gov.ns.ca</p>
<p>PRINCE EDWARD ISLAND Department of Health & Social Services P.O. Box 3000 Montague PE C0A 1R0 Telephone: (902) 838-0880 Fax: (902) 838-0883 Website: www.gov.pe.ca</p>		